

Policy
Carbon Reduction Plan



Document Reference	Revision	Effective Date	Document Owner	Page Number
RWPOL-003	01		UK Head of Sales and Marketing	Page 1 of 5

spirit of excellence

History of Modifications

Revision	Date	Summary of Changes	Editor
RWPOL-003	27/10/2023	First Edition	Alek Kotas/ Caterina Buono

Signature Approval Table

Task	Name	Job Title	Signature	Date signed
Prepared by				
Reviewed by				
Approved by				

Policy
Carbon Reduction Plan



spirit of excellence

Document Reference	Revision	Effective Date	Document Owner	Page Number
RWPOL-003	01		UK Head of Sales and Marketing	Page 2 of 5

Carbon Reduction Plan

Company Name: Richard Wolf Ltd
 Effective Date:
 Revision Number: 01
 Document Reference: RWPOL-003

Commitment to achieving Net Zero

Richard Wolf Ltd is committed to achieving Net Zero emissions by **2050**.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced by Richard Wolf Ltd in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2024		
Additional Details relating to the Baseline Emissions calculations.		
Richard Wolf Ltd will begin collecting emissions data in accordance with the Streamlined Energy and Carbon Reporting (SECR) requirement for our financial year ended 31 December 2024. In accordance with these requirements, across Scope 1, 2 and 3 emissions, these figures will be used as our baseline.		
The data for scope 3 emissions that has been collected is a sub-set of five categories as detailed below.		
Baseline year emissions: 1 January 2024 to 31 December 2024		
Emissions	Total (tCO ₂ e)	
Scope 1	TBC	
Scope 2	TBC	
Scope 3	Upstream transportation and distribution	TBC
	Waste generated from operations	TBC
	Business travel	TBC
	Employee commuting	TBC
	Downstream transportation and distribution	TBC

Policy
Carbon Reduction Plan



spirit of excellence

Document Reference	Revision	Effective Date	Document Owner	Page Number
RWPOL-003	01		UK Head of Sales and Marketing	Page 3 of 5

	Subtotal for scope 3	TBC
Total Emissions		TBC

Current Emissions Reporting

Due to business changes in the current financial year 2023, it is deemed the most effective baseline figures will be on a new premises we have taken lease for 10 years and move to officially on 21 November 2023. We will then report up to and including 2029 from our new premises and provide effective reporting going forward. The 12 months ended 31 December 2024 will represent the first data collected by Richard Wolf Ltd. Therefore, the current emissions report is the same as the baseline emissions report.

Current year: 2024		
Current year emissions: 1 January 2024 to 31 December 2024		
Emissions	Total (tCO2e)	
Scope 1		TBC
Scope 2		TBC
Scope 3	Upstream transportation and distribution	TBC
	Waste generated in operations	TBC
	Business travel	TBC
	Employee commuting	TBC
	Downstream transportation and distribution	TBC
	Subtotal for scope 3	TBC
Total Emissions		TBC

Emissions Reduction Targets

No previous emissions reduction targets have been published by Richard Wolf Ltd.

In order to continue our progress to achieving Net Zero, we will adopted the following carbon reduction targets.

- Our target is that carbon emissions will decrease over the next five years to _____ tCO2e by 2029. This is a reduction of _%.
- Our target carbon emissions for the following years to 2050, and our progress against targets cannot be recorded until our baseline figures are known. (actual data will be shown when available):

Policy
Carbon Reduction Plan



Document Reference	Revision	Effective Date	Document Owner	Page Number
RWPOL-003	01		UK Head of Sales and Marketing	Page 4 of 5

spirit of excellence

Carbon Reduction Projects

Completed carbon reduction initiatives:

The current reporting period is the same as the baseline reporting period for this year. Therefore, there is no data for completed carbon reduction initiatives and their impact on carbon emissions. In future periods, information on completed carbon initiatives will be reported in this section.

Planned carbon reduction initiatives:

In the future we hope to implement further measures such as:

- Implementation of Environmental Management Standard ISO 14001:2015 to achieve environmental performance, fulfilment of compliance obligations and achievement of environmental objectives
- Appoint a member of the management team as Environmental Sustainability Officer, to reporting on environmental sustainability initiatives.
- Publishing our Environmental & Sustainability Policy and Carbon Reduction Plan on our corporate website and throughout our business
- Establish a Trees for Life scheme to offset carbon emissions where they cannot be fully eliminated to reach Net Zero.
- During Supplier qualification and on boarding of any new suppliers used during delivery and distribution, ensure the organisation has effective Sustainability and Environmental policies in place.
- The use of technology to avoid unnecessary journeys for business meetings
- Creation of hybrid working Policy to minimise commuting
- Require that all electrical equipment and accessories are disposed of through organisations that are certified to re-cycle / re-use the equipment.
- Install electric car charging points at our facility.
- Establish a Trees for Life scheme to offset carbon emissions where they cannot be fully eliminated to reach Net Zero.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Policy
Carbon Reduction Plan



Document Reference	Revision	Effective Date	Document Owner	Page Number
RWPOL-003	01		UK Head of Sales and Marketing	Page 5 of 5

spirit of excellence

Signed on behalf of Richard Wolf Ltd:

A handwritten signature in blue ink, appearing to be "John", written over a horizontal line.

Managing Director

Date: 20.12.2023